



ADUR & WORTHING  
COUNCILS

**Record of Officer  
Executive Decision**  
**Ref. No:** DforDS&R/014/21-22  
**Date of Decision:** 22 November 2021

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

**Record of Decision: DforDS&R/014/21-22 Worthing Heat Network: Appointment of Project Management Support**

**Decision taken by:** Director for Digital Sustainability & Resources

**Declaration of Disclosable Pecuniary Interests:** I do not have a disclosable pecuniary interest, or conflict of interest.

**Delegated authority:**

**Joint Strategic Committee meeting - 2 March 2021** - authorised the Director of Digital, Sustainability and Resources to accept any grant funding to be received into the Council's budget for allocation to development of the heat network project; and to enter into any necessary consultancy contracts arising from the expenditure of the approved budget.

**Joint Strategic Committee meeting - 7 October 2021** - authorised the Director for Digital, Sustainability and Resources to enter into any contracts for expenditure of HNIP funding to progress the two phases of the Heat Network delivery.

**Decision:** To award the contract for Project Management Support of the Worthing Heat Network Project as a direct award to GB Partnerships via the Crown Commercial Services Management Consultancy Services Framework Three (Lot 1).

The Contract amount is £125,100, to be funded from the £950,000 HNIP grant discussed at JSC on 5/10/2021.

**Key Decision:** Yes

**Reason For Decision:**

To provide additional skilled project management expertise to enable the council to continue in its delivery of the Worthing Heat Network. The appointed project managers will oversee the whole project, working on behalf of WBC. This will include overseeing the other supporting consultants, liaising with offtakers and Southern Water, and creating, publishing and evaluating responses to the suite of procurement documents

GB Partnerships, via the West Sussex Estates Partnership, have been project managers since the inception of the Worthing Heat Network project and their continued involvement, as well as their involvement in the WICC, has been integral to the success of the project to date.

**Alternative Options Considered:**

The Worthing Heat Network is on a very tight delivery time frame due to the conditions set by the funding agreements offered to WBC by BEIS. As such, a full procurement exercise or mini-competition, would result in unacceptable delays to the project. The proposed solution offers the council an effective way to ensure momentum in this flagship decarbonisation project is continued.

**Other Matters Considered:**

Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		

**Consultation:**

Public Consultation on the planned Worthing Heat Network is scheduled for Autumn 2021. A [JSC report on the Worthing Heat Network](#) was circulated to Councillors, and published on the Council's website for the March 2021 JSC.

Legal and Procurement colleagues have been advising the client department (Sustainability) since the beginning of the project. Joint Strategic Committee has been kept abreast of progress at regular updates (most recently in March and October 2021). A further update to JSC is planned for Spring 2022, prior to the advertisement of the procurement opportunity.

**Background Papers:**

- [JSC/47/21-22 - Carbon Neutral 2030: Worthing Heat Network: Progress Update \(JSC 5/10/21\)](#)
- [JSC/128/20-21 - Carbon Neutral 2030 Worthing Heat Network \(JSC 2/3/21\)](#)

**Contact Officer:**

Dan Goodchild  
Carbon Reduction Manager  
[dan.goodchild@adur-worthing.gov.uk](mailto:dan.goodchild@adur-worthing.gov.uk)

**Call-in:** The call-in deadline for this decision will be 5:00pm on 29 November 2021



**Signed:**

**Dated: 22 November 2021**

**Name:** Paul Brewer, Director for Digital, Sustainability & Resources

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